



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>BOARD OF CLINICAL SOCIAL WORK EXAMINERS</b>
MEETING DATE AND TIME:	<b>Monday, November 15, 2010 at 9:00 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES APPROVED	01/10/11

#### **MEMBERS PRESENT**

Philip Thompson, Professional Member, **President**, Presiding 9:13 a.m.-10:17 a.m.  
Sandra Bisgood, Public Member  
Yen-Anh Gibson, Public Member  
Ralph Robinson, Professional Member  
Florienda Scott-Cobb, Professional Member

#### **DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Heeney, Deputy Attorney General  
Jessica Williams, Administrative Specialist II

#### **MEMBER ABSENT**

Fran Franklin, Professional Member, **Secretary**

#### **ALSO PRESENT**

Kay Warren, Deputy Director  
Gail Levinson, Clinical Social Work Society of DE  
Juli Zorach, Clinical Social Work Society of DE

#### **CALL TO ORDER**

Mr. Robinson called the meeting to order at 9:10 a.m.

#### **Introduction of New Board Members**

Ms. Williams informed the Board that three new members have been recently appointed to the Board. Ms. Sandra Bisgood, Ms. Yen-Anh Gibson, and Ms. Florienda Scott-Cobb introduced themselves to the Board.

#### **REVIEW OF MINUTES**

The Board reviewed the October 18, 2010 minutes for approval. Mr. Robinson made a motion, seconded by Ms. Scott-Cobb, to approve the minutes as presented. Motion unanimously carried.

## **UNFINISHED BUSINESS**

### **Review Draft Regarding Revisions to the Statute and Rules & Regulations**

Ms. Heeney asked that this item be tabled until the January meeting. Ms. Williams will send the information electronically for the Board to prepare themselves for discussion.

### **Review Proposed Questions for Professional Supervision Form**

Mr. Robinson suggested that the instruction sheet and rules and regulations be modified to conform to the new law. Currently, if an applicant does not have a LCSW supervise them, notarized documentation stating the reason why is required. The instruction sheet for the application does not say that. Ms. Williams informed the Board that she will draft a change to the application and will present it to the Board for approval prior to submitting a request to update the website.

Ms. Williams informed the Board that currently the rules and regulations state that "Effective June 1, 2009, to establish that a licensed clinical social worker is or was not available to provide supervision, the applicant shall submit a notarized statement, on a form provided by the Board, explaining the efforts made to obtain such supervision. The Board has the discretion to accept or reject the applicant's statement that supervision by a licensed clinical social worker is or was not available." Currently a form has not been draft and the Board approved that a notarized letter from the applicant would suffice until a form is created. Ms. Williams urged the Board to draft a list of questions for the form and present them at the January meeting.

### **Review Previously Tabled Application from Melvin Slawik**

The Board reviewed the previously tabled application for Melvin Slawik. Mr. Slawik submitted his federal criminal history to the Division of Professional Regulation, from the Federal Bureau of Investigation. Ms. Heeney informed the Board that he was convicted of a crime that was substantially related to social work. A letter was previously sent to Mr. Slawik stating that he needed to submit documentation detailing his job duties and responsibilities. Currently, the Division of Professional Regulation has not received such documentation. Ms. Warren has been in contact with Mr. Slawik and informed him that he would also need to submit a letter explaining his criminal convictions to the Board. At this time, no such letter has been received by the Division of Professional Regulation.

Mr. Robinson made a motion, seconded by Ms. Gibson to propose to deny Mr. Slawik's application based on the fact that the Division of Professional Regulation has not received the information that was requested. Motion unanimously carried.

### **Sign Final Order from September 20, 2010 Hearing on Case Nos. 31-02-07 and 31-03-07 against David Guseman**

Ms. Heeney requested that this item be tabled until the January meeting. Previous members who are no longer appointed to the Board will need to sign the order.

## **NEW BUSINESS**

Mr. Thompson made a motion, seconded by Mr. Robinson to amend the agenda to add Jewel Ogiste-McCoy for ratification of application to sit for the ASWB exam. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Barbara Buckingham

Mr. Robinson made a motion, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB exam for Barbara Buckingham. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Michael DiSalvo

Mr. Robinson made a motion, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB exam for Michael DiSalvo. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Mellissa Mahler

Mr. Robinson made a motion, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB exam for Mellissa Mahler. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Sheree Michaels

Mr. Robinson made a motion, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB exam for Sheree Michaels. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Jewel Ogiste-McCoy

Mr. Robinson made a motion, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB exam for Jewel Ogiste-McCoy. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Claire Capron

Mr. Robinson made a motion, seconded by Ms. Scott-Cobb, to ratify the application for licensure by reciprocity for Claire Capron. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Joseph O'Rourke

Mr. Robinson made a motion, seconded by Ms. Scott-Cobb, to ratify the application for licensure by reciprocity for Joseph O'Rourke. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam- Festus Inegbenebor

Mr. Robinson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Festus Inegbenebor. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam- Stephen Picchi

Mr. Robinson made a motion, seconded by Ms. Scott-Cobb, to table the application to sit for the ASWB Exam for Stephen Picchi, until a complete criminal history from NY is received. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam- Nichele Younger

Mr. Robinson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Nichele Younger. Motion unanimously carried.

## **CORRESPONDENCE**

### **Review 2009 ASWB Annual Report**

Ms. Williams informed the Board that the 2009 ASWB report was received and was available for Board review. The Board reviewed the report.

## **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business before the Board.

## **PUBLIC COMMENT**

Ms. Levinson and Ms. Zorach informed the Board that the Clinical Social Work Society of Delaware will be dissolving at the end of December. They were unable to find new leadership and new members.

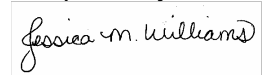
## **NEXT MEETING**

The next meeting will be held on January 10, 2011 at 9:00 a.m. in Conference Room A.

## **ADJOURNMENT**

Mr. Robinson made a motion, seconded by Ms. Scott-Cobb, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 10:17 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams". The signature is written in dark ink and is contained within a rectangular box.

Jessica Williams, Administrative Specialist II  
Delaware Board of Clinical Social Work Examiners